

Democratic Services

Riverside, Temple Street, Keynsham, Bristol BS31 1LA
Telephone: (01225) 477000 *main switchboard*
Direct Lines - Tel: 01225 394942 Fax: 01225 394439
Web-site - www.bathnes.gov.uk

Your ref:**Our ref:** CRS**Date:** 29 Nov 2013**E-mail:** Democratic_Services@bathnes.gov.uk**To: All Members of the Cabinet**

Councillor Paul Crossley	Leader of the Council
Councillor David Dixon	Deputy Leader and Cabinet Member for Neighbourhoods
Councillor Simon Allen	Cabinet Member for Wellbeing
Councillor Tim Ball	Cabinet Member for Homes and Planning
Councillor David Bellotti	Cabinet Member for Community Resources
Councillor Katie Hall	Cabinet Member for Community Integration
Councillor Caroline Roberts	Cabinet Member for Transport
Councillor Dine Romero	Cabinet Member for Early Years, Children and Youth
Councillor Ben Stevens	Cabinet Member for Sustainable Development

Chief Executive and other appropriate officers
Press and Public

Dear Member

Cabinet: Wednesday, 4th December, 2013

Please find attached a **SUPPLEMENTARY AGENDA DESPATCH** of late papers which were not available at the time the Agenda was published. Please treat these papers as part of the Agenda.

Papers have been included for the following items:

18. **CONSIDERATION OF CALL-IN RECOMMENDATIONS: RE-STRUCTURING OF THE EARLY YEARS, CHILDREN'S CENTRE AND EARLY HELP SERVICES (Pages 3 - 16)**

Yours sincerely

Col Spring
for Chief Executive

If you need to access this agenda or any of the supporting reports in an alternative accessible format please contact Democratic Services or the relevant report author whose details are listed at the end of each report.

This Agenda and all accompanying reports are printed on recycled paper

This page is intentionally left blank

Bath & North East Somerset Council		
MEETING/ DECISION MAKER:	Cabinet	
MEETING/ DECISION DATE:	4th December 2013	EXECUTIVE FORWARD PLAN REFERENCE
		E 2593R
TITLE:	Re- structuring of Early Years, Children Centre and Early Help (0-11) Services 2014-2016	
WARD:	All	
AN OPEN PUBLIC ITEM		
<p>List of attachments to this report:</p> <p>Appendix 1: Resolution of the Early Years, Children & Youth Policy Development and Scrutiny Panel in relation to the Call-in of Cabinet Decision E2593: Re structuring of the Early Years, Children’s Centre and Early Help (0-11 Years) Services 2014 -2016.</p> <p>Appendix 2: The Cabinet Response table to the recommendations.</p> <p>Appendix 3: Decision and consultation timeline.</p>		

1 THE ISSUE

- 1.1 The Cabinet received a report at its meeting on 13th November 2013 setting out the recommendations of the Early Years, Children and Youth Policy Development and Scrutiny Panel (EYCY PDS Panel) following their review of Early Years, Children’s Centre and Early Help (0 – 11 years) Services, together with the Minority Report from Councillor Liz Hardman. The Cabinet agreed to note that the PDS Panel had a number of questions relating to how the restructured services would be delivered; to note the issues raised in the Minority report and formulate their response to the Panel’s recommendations and those of the Minority report.
- 1.3 A call-in request relating to this decision was received and validated on 23rd November and the call-in was subsequently heard at the EYCY PDS Panel at its meeting on 25th November 2013. The PDS Panel agreed to uphold the Call-In and ask for the Cabinet decision to be reconsidered at its meeting on 4th December 2013.

2 RECOMMENDATIONS

Cabinet is asked to:

- 2.1 Note the outcome of the call-in by the EYCY PDS Panel (Appendix 1).

2.2 Agree the response to each of the recommendations of the EYCY PDS Panel report and the Monitory report (Appendix 2).

2.3 Agree the consultation and decision timeline (Appendix 3).

2.4 Request that the EYCY PDS Panel receive a presentation from Officers on the developing model at its meeting in January 2013.

3 THE REPORT

3.1 The Early Years, Children and Youth Policy Development and Scrutiny Panel (PDS Panel) received the report of the Task & Finish Group following their review of Early Years, Children's Centre and Early Help (0 – 11 years) Services on 14th October 2013. This made a number of recommendations which were considered by the panel. The panel agreed an amended set of recommendations which were included within the 'Re-structuring of the Early Years, Children's Centre and Early Help' report to Cabinet on 13th November 2013. A Minority Report was produced by one member of the Panel and was this published along with the Cabinet paper which also set out a number of recommendations.

3.2 The Cabinet, at its meeting on 13th November agreed:

- (1) To note that the Early Years, Children and Youth Policy Development and Scrutiny Panel had a number of questions, in particular which services will be provided at the Children's Centres under the proposed new model, who will run the various Children's Centres, and to whom these services will be available?
- (2) To note the issues raised in the Minority Report; and
- (3) To formulate their response to the Panel's recommendations and to the Minority Report.

3.3 The Call-In request relating to this decision was received and validated on 21st - November 2013. The request states that the decision is called-in on the grounds that the Cabinet has failed to respond adequately to either the recommendations of the EYCY PDS Panel or the recommendations contained in the Minority Report. Specifically:

- (1) The Cabinet has not answered the questions raised by the EYCY PDS Panel including which services will be provided under the proposed new model, who will run the various Children's Centres and to whom these services will be available.
- (2) The cabinet has not formulated any response either to the recommendations of the EYCY PDS Panel or to the Minority Report.
- (3) The Cabinet has provided no timetable for formulating such a response; and
- (4) The Cabinet has given no indication about whether it is prepared to reconsider its overall budget to identify alternative areas of saving, as recommended by both the EYCY PDS Panel and the Minority Report.

3.4 The Call-In was heard at the EYCY PDS Panel at its meeting on 25th November 2013. The EYCY PDS Panel agreed to uphold the Call-In and ask for the Cabinet decision to be reconsidered at its meeting on 4th December 2013 (Appendix 1).

3.5 The recommendations of both the EYCY PDS Panel and the Minority report, along with the Cabinet’s response to each of these recommendations shared with the EYCY PDS panel on 25th November 2013 are set out in Appendix 2. The table of responses from Cabinet addresses issues 2, 3 and 4 above arising from the Call-In.

3.6 The detail of the model of services, including what will be provided and to whom, is still being developed, but Cabinet has asked officers to undertake more detailed work on a recommended model. The Lead member also offered that a presentation is made by officers to the EYCY PDS panel to update members on the developing model at its meeting in January 2013. The Cabinet has accepted the EYCY PDS Panel recommendation to further explore the potential of a commissioning model. This will require further market testing, so it is not possible at this stage to answer more detailed questions about who will run the services/children’s centres.

3.7 A timeline is proposed for decision making and consultation about the new model which Cabinet is asked to agree. This is set out in Appendix 3.

Contact person	Debbie Forward Telephone 01225 395305
Background papers	<ol style="list-style-type: none"> 1. Early Years, Children and Youth Policy Development and Scrutiny Panel: Call –in of decision relating to restructuring of the Early Years, Children’s Centre and Early Help (0-11 years) services 2014-2016. Meeting of 25th November 2013 2. Cabinet 13th November 2013: Restructuring of the Early Years, Children’s Centre and Early Help (0-11 years) Services 2014-2016. 3. Early Years, Children & Youth Policy Development & Scrutiny Panel: Re-structuring of the Early Years, Children’s Centre and Early Help (0-11 years) Services 2014-2016.
Please contact the report author if you need to access this report in an alternative format	

This page is intentionally left blank

Resolution of the Early Years, Children & Youth Policy Development and Scrutiny Panel in relation to the Call-in of Cabinet Decision E2593: Re-structuring of the Early Years, Children's Centre and Early Help (0 - 11 years) Services 2014 - 2016

The Early Years, Children & Youth Policy Development and Scrutiny Panel held a public meeting on Monday 25th November 2013 to debate this decision following the request of 21 Councillors for it to be reviewed (or called in). They raised concerns about how they felt the Cabinet had failed to respond adequately to either the recommendations of the EYCY PDS Panel or the recommendations contained in the Minority Report.

Specifically:

- The Cabinet had not answered the questions raised by the EYCY PDS Panel including which services would be provided under the proposed new model, who will run the various Children's Centres and to whom these services will be available;
- The Cabinet had not formulated any response either to the recommendations of the Early Years, Children and Youth PDS Panel or to the Minority Report
- The Cabinet had provided no timetable for formulating such a response; and
- The Cabinet had given no indication about whether it is prepared to reconsider its overall budget to identify alternative areas of saving, as recommended by both the EYCY PDS Panel and the Minority Report.

The Panel received verbal statements from Councillor Liz Hardman (Lead Call-In Councillor), Councillor Dine Romero (Cabinet Member for Early Years, Children & Youth), Councillor Tim Warren (Conservative Group Leader) and Councillor John Bull (Labour Group Leader).

Having considered the evidence, a majority of the Panel voted to uphold the Call-In for the reasons stated above and asked for the Cabinet decision to be reconsidered at its meeting on Wednesday December 4th 2013.

This page is intentionally left blank

*RE-STRUCTURING OF THE EARLY YEARS, CHILDREN'S CENTRE **and**
EARLY HELP (0 - 11 YEARS) SERVICES 2014 – 2016 Review – Cabinet Response Table*

Review Title: RE-STRUCTURING OF THE EARLY YEARS, CHILDREN'S CENTRE AND
EARLY HELP (0 - 11 YEARS) SERVICES 2014 - 2016

Policy Development & Scrutiny Panel: Early Years, Children & Youth

Panel Chair and Vice Chair: Councillor Sally Davis and Councillor Sarah Bevan

Supporting Service Officers: Mike Bowden & Sara Willis

Process for Tracking PD&S Recommendations - Guidance note for Cabinet Members

The enclosed table lists all the recommendations arising from the above Policy Development & Scrutiny Review. Individual recommendations are referred to the relevant named Cabinet Members (or whole Cabinet in the case of a whole Cabinet referral) as listed in the '**Cabinet Member**' column of the table. Cabinet members are requested to seek help from your relevant service Officers within your portfolio to help complete the Rationale for your response. In order to provide the PD&S Panel with a Cabinet response on each recommendation, the named Cabinet member (or whole Cabinet) is asked to complete the last 3 columns of the table as follows:

Decision Response

The Cabinet has the following options:

- **Accept** the Panel's recommendation
- **Reject** the Panel's recommendation
- **Defer** a decision on the recommendation because a response cannot be given at this time. This could be because the recommendation needs to be considered in light of a future Cabinet decision, imminent legislation, relevant strategy development or budget considerations, etc.

Implementation Date

- For 'Accept' decision responses, give the date that the recommendation will be implemented.
- For 'Defer' decision responses, give the date that the recommendation will be reconsidered.
- For 'Reject' decisions this is not applicable so write n/a

Rationale

Use this space to explain the rationale for your decision response and implementation date. For accepted recommendations, please give details of how they will be implemented.

*RE-STRUCTURING OF THE EARLY YEARS, CHILDREN'S CENTRE and
EARLY HELP (0 - 11 YEARS) SERVICES 2014 – 2016 Review – Cabinet Response Table*

**RE-STRUCTURING OF THE EARLY YEARS, CHILDREN'S CENTRE AND
EARLY HELP (0 - 11 YEARS) SERVICES 2014 - 2016: Recommendations**

Recommendation	Cabinet Member	Decision Response	Implementation Date	Rationale
That the design and commissioning principles set out in the amended Appendix 2 are adopted and applied to any future model of service delivery.	Cabinet	Accept	13.11.13	Sound principles that should underpin decision-making,
That the approach to Play; Specialist Family Support and the Early Years Foundations Stage are dealt with separately from Children's Centres.	Cabinet	Accept	13.11.13	Each area of activity is distinct and therefore it is sensible to consider separately whilst recognising that any actions must work holistically.
That any funding reductions for these services are considered separately in line with service models.	Cabinet	Accept	13.11.13	Each area of activity is distinct and therefore it is sensible to consider separately whilst recognising that any actions must work holistically.
To recommend a hub and spoke model as the basis for delivery of Children's Centre Services, whilst recognising that the number of hubs, and the level of service at the non-hub Children's Centres, will be dependent upon the scale of	Cabinet	Accept	01.04.14	<ul style="list-style-type: none"> • The model enables the Council to work to the design principles and to target resources upon those children and families in greatest need. • The model allows for more localised solutions for areas recognising levels

RE-STRUCTURING OF THE EARLY YEARS, CHILDREN'S CENTRE **and**
EARLY HELP (0 - 11 YEARS) SERVICES 2014 – 2016 Review – Cabinet Response Table

Recommendation	Cabinet Member	Decision Response	Implementation Date	Rationale
budget reductions ultimately agreed by Council in February 2014.				<p>of need, levels of voluntary/charitable activity and existing patterns of provision.</p> <ul style="list-style-type: none"> • The model can be scaled 'up' or 'down' according to levels of resource. • It enables other partners to use Children's Centre buildings and therefore builds community hubs.
To retain all existing Children's Centre buildings.	Cabinet	Accept	13.11.13	This was a clear intention of the administration.
To further explore the potential of a commissioned model and/or an integrated model with health services, acknowledging the need for further market testing of the potential providers.	Cabinet	Accept	13.11.13	The recommendation aligns with the administration in that it would be appropriate to 'test' whether there are both local and national bodies that would be interested in running these services and it would allow the Council to determine what additional benefits and resources such agencies could leverage into our services to benefit our children and families.
To fully undertake a cost benefit analysis of any service changes.	Cabinet	Accept	12.02.14	
To propose that Cabinet reconsiders the overall Council budget to determine if alternative areas of saving can be identified. The reasons being: a) Information gained by the Task & Finish Group	Cabinet	Defer	12.02.14	The Cabinet has agreed to consider alternative strategies to alleviate a part of the planned reductions. It would be inappropriate for the Cabinet to respond to a 'single issue' at this time given the extent of budget reductions and

*RE-STRUCTURING OF THE EARLY YEARS, CHILDREN'S CENTRE **and**
EARLY HELP (0 - 11 YEARS) SERVICES 2014 – 2016 Review – Cabinet Response Table*

Recommendation	Cabinet Member	Decision Response	Implementation Date	Rationale
<p>shows that early support to vulnerable people can lead to savings overall, there is concern that such significant cuts could lead to more costly interventions by statutory services of the council at a later stage.</p> <p>b) A commitment by the Panel to recommend some changes to services to meet part of the potential savings if the Cabinet are prepared to do likewise.</p>				<p>the need to ensure that all issues are considered as part of the budget setting process for 2014 – 15.</p>

RE-STRUCTURING OF THE EARLY YEARS, CHILDREN'S CENTRE **and**
EARLY HELP (0 - 11 YEARS) SERVICES 2014 – 2016 Review – Cabinet Response Table

Part 2: Recommendations from the Minority Report

Recommendation	Cabinet Member	Decision Response	Implementation Date	Rationale
<p>a) Asks the EYCY PDS Panel to consider the implications of the proposed Early Years and Children's Centre savings and review potential alternative options with a report back to the December meeting of Cabinet identifying the following:</p> <p>(i) The detailed implications of the proposed savings for frontline services under the proposed 38% cut to the budget of Children's Centres;</p> <p>(ii) The potential for management and efficiency savings that would have no effect on frontline services;</p> <p>(iii) A recommended model for the future of Children's Centre services based on management and efficiency savings; and</p> <p>(iv) In light of (iii), a request to Cabinet that, should the recommended model be undeliverable within the proposed budget for Early Years and Children's Centres, resources are identified from elsewhere in order to offset the proposed savings target.</p>	Cabinet	Reject	N/A	<p>(i) The Cabinet has asked officers to undertake more detailed work on the recommended model, including a cost-benefit analysis and equalities impact assessment in order to identify the detailed implications of the proposed savings, to be completed by 01.04.14.</p> <p>(ii & iii) The Service Design & Commissioning Principles already include 'ensuring back office functions are delivered as efficiently as possible' and targeting resources on front facing service delivery. It is not possible to make sufficient savings simply by management and efficiency savings.</p> <p>(iv) See above re consideration of whole Council budget.</p>

This page is intentionally left blank

Proposed timeline for decision making and consultation

1. Report to Cabinet 12th February. Report to provide more detail on the model, cost / benefit analysis, and an Equality Impact Assessment.
2. Undertake wider public consultation on service changes and informal consultation internally with staff affected during March/April 2014.
3. Report on outcome of consultations to Cabinet at its meeting in May 2014.
4. New model of service implemented and fully operational from April 2015.

This page is intentionally left blank